



Technical Production Manager

The Purple Rose Theatre Company (PRTC) is a nationally acclaimed professional regional theatre founded by Jeff Daniels; a 501(c)3 nonprofit organization. This role will be a contracted 16-month full-time Technical Production Manager. This position falls directly under the supervision and responsibility of the Artistic Directing Team. The PRTC TPM commits to working closely with the Artistic Director, Artistic Associates, Production Associates, Managing Director, Designers, and Stage Managers to further PRTC's mission.

Essential Duties and Responsibilities

This position is primarily scenic engineering and construction. The candidate will serve as the Technical Director and primary builder on four productions for The Purple Rose Theatre season. Other TPM responsibilities include: oversee production lighting, audio, and video management.

Scope and Responsibilities

- Ensure all technical aspects of production are completed within budget and schedule.
- Oversee Production Associate (PA) staff of four (4).
- Attend all design and production meetings.
- Schedule and/or Run all Production Associate work calls.
- Schedule Production Associate swing coverage for show runs.
- Oversee all production budgets
- Maintain the theater's production network and associated equipment
- Maintain, or direct the maintenance of, all production equipment-
- Collaborate with the Properties manager/ handyperson on scheduled building cleaning, maintenance and storage.
- Assist with Purple Rose annual fundraiser(s).
- Assist with Jeff Daniels Onstage & Unplugged fundraising events at the Theatre (primarily audio).
- Create a season calendar in collaboration with the Managing Director, Artistic Director, and Director of Donor Engagement.
- Implement and monitor safety protocols, procedures, and training programs for routine stage operations as well as specific operations related to performance.
- Schedule maintenance for the company van.
- Maintain, and direct the maintenance of, the scene shop, 1st floor storage area, consumables storage.

Essential Functions/Physical Demands/proficiencies

- Excellent carpentry skills
- Demonstrate independence, integrity and strong communication skills
- Able to climb ladders, lift 50+ lbs.
- Remain in a stationary position for periods of time
- Frequently move throughout the building to access equipment.
- Must have a flexible schedule (some nights and weekends required)
- Proficient in all skills normally associated with a position of this type
- Basic computer networking

- MS office and/or G Suite of productivity tools
- Ability to design simple circuits - Electrical and pneumatic / hydraulic
- Possess, and maintain in good standing, a valid state driver's license with clean driving record
- Effective time management and delegation of tasks

Compensation Terms and Agreements

- 16-month exclusive contract (with negotiated exceptions)
- \$62,000 annual salary ((exempt employee) Locked rate))
- Health/dental/vision/life/short term disability benefits
- Simple IRA option with employee match
- Paid Holidays/Vacation time
- Required minimum 3 month exit notice

Payment Schedule and Options

- Bi-weekly payroll

How to Apply

Send resume and cover letter to Rhiannon Ragland, Artistic Associate, at rhiannon@purplerosetheatre.org with "Technical Production Manager" in the subject line. The Purple Rose Theatre is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. We seek applicants from all backgrounds to ensure we get the best, most creative talent on our team.

About The Purple Rose Theatre Company

The Purple Rose Theatre Company (PRTC) is the home of world-class, original American theatre. The PRTC is a professional theatre company with roots in the Midwest that takes a handcrafted, artisanal approach to producing new and classic American plays that are nothing less than one-of-a-kind experiences. We are a 501(c)(3) not-for-profit professional theatre operating under an SPT (Small Professional Theatre) contract with the Actors' Equity Association.